

BLOXHAM PARISH COUNCIL

MONDAY 7 JULY 2025

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
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1 July 2025

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 7 July 2025 at 7.00pm** in the small meeting room at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

County Councillor/District Councillor David Hingley and District Councillors Gordon Blakeway and Rob Pattenden are also invited to attend.

In accordance with the Equality Act 2006 & the Equality Act 2010, if any members of the public require assistance and support to enable them to access the Parish Council meeting, please contact the Clerk.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:00pm – 7:05pm
2. **Co-option** – To consider an application for co-option onto the Parish Council.
7:00pm – 7:05pm
3. **Appointment of Chairman 2025/2026** – To appoint a Chairman of the Parish Council for 2025/2026.
7:00pm – 7:05pm
4. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:05pm – 7:10pm

5. **Declarations of Interest**

(a) *To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

(b) *To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:10pm – 7:15pm

6. **Minutes** - To confirm the minutes of the meetings held on 2 June 2025. **(Attached)**
7:15pm – 7:20pm
7. **Matters Arising** - To discuss any issues arising from the minutes of 2 June 2025.
7:20pm – 7:25pm
8. **Chairman's Announcements**
7:25pm – 7:30pm
9. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
7:30pm – 7:40pm
10. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.
7:40pm – 7:50pm
11. **Village Matters**
 - i) Flooding Working Group – To receive an update on the work of the Flooding Working Group.
 - ii) Emergency Plan – To approve the updated Emergency Plan. **(To follow)**
 - iii) Part-Night Lighting - To make comments on the County Council's public consultation on part-night lighting. **(Previously circulated)**
7:50pm – 8:00pm
12. **Planning**
 - i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**
 - ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)**
 - iii) Bloxham Neighbourhood Development Plan – To receive an update on the progress with updating the Plan and approve the draft Plan in readiness for the Regulation 14 consultation process.
 - iv) 25/01009/OUT – Ainscough Strategic Land, Land East Of, Barford Road, Bloxham – To note the Parish Council's objection to an outline application for the demolition of existing building and development of up to 120 dwellings (Use Class C3) alongside open space, sustainable drainage and ancillary infrastructure. All Matters Reserved except for primary means of vehicular access from Barford Road. **(Previously circulated)**
 - v) 24/01908/OUT - OS Parcel 0069 West of Quarry Close, Quarry Close, Bloxham – To discuss an application for outline planning application for the erection of up to 60 dwellings with public open space, landscaping, sustainable drainage system (SuDS) and vehicular access point. All Matters reserved except for means of access - re-submission of 23/01265/OUT.
8:00pm – 8:20pm
13. **Parish Council Matters**
 - i) Drop-In and Chat – To note that issues raised at the last session and that the next session is being held on 12 July 2025 and it will be focussed on planning. .
 - ii) Traffic Calming Working Group – To consider the minutes of the Traffic Calming Working Group held on 30 June 2025
 - iii) Parish Councillor Responsibilities – To review the Parish Councillors responsibilities, including appointing two Councillors to the Staffing Committee.
8:20pm – 8:40pm

14. **Financial Matters**

i) Financial Matters

- To approve the accounts for payment; and
- To note the income received since the last meeting, the uncashed receipts & payments and the bank reconciliation. **(Reports to follow)**

ii) Budget Monitoring – To note the budget monitoring report for 2025/2026. **(Report to follow)**

iii) Bank Signatories – To review the signatories on the Parish Council bank accounts.

iv) General, Ring-Fenced and Ear-Marked Reserves 2025/2026 – To note and approve the Parish Council's Reserves. **(Report to follow)**

8:30pm – 8:40pm

15. **Correspondence** – Items of correspondence will be circulated to members. **8:40pm – 8:45pm**

16. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 17 & 18 on the grounds that it could involve the likely disclosure of private and confidential information.

8:45pm

17. **Right of Access** – To discuss the Parish Council's agreement with Bloxham School regarding the right of access across Jubilee Park to Dewey Sports Centre.

8:45pm – 8:50pm

18. **Quote for Lights at St Mary's Church** – To consider a quote for works to the lights at St Mary's Church.

8:50pm – 8:55pm

19. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.00pm at Jubilee Hall, Barley Close, Bloxham. Please check the agenda for clarification the week before the meeting.

- Monday 4 August 2025
- Monday 1 September 2025
- Monday 6 October 2025
- Monday 3 November 2025
- Monday 1 December 2025

8:55pm

20. **Items for the Future Agendas/Items of Information**

8:55pm

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am.

**Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.
Next Session: Saturday 12 July 2025**

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk